

Mary Webb School & Science College, Pontesbury, Shrewsbury, Shropshire SY5 0TG

Headteacher: Mr P J Lowe-Werrell

TEL: 01743 792100 FAX: 01743 792110 Email: <u>admin@marywebbschool.com</u> Website: <u>www.marywebbschool.com</u>

10<sup>th</sup> June 2020

Dear Parent/Carer,

As the time nears for your child attend school again, on the dates specified in my letter dated Monday 1<sup>st</sup> June, I am writing to you in order to confirm a few important details which will help us ensure your child remains safe and benefits from the time with their class teachers. Please would you take the time to go through this letter and the accompanying timetable to help prepare your child for their day in school, next week.

Firstly, all people who plan to attend school must adhere to the following:

- Staff and students can only attend school if they are free from all of the symptoms of coronavirus (COVID-19). These symptoms are specified as:
  - High temperature
  - New, continuous cough
  - Loss or change to sense of smell or taste
- If staff or students have been in contact with a person diagnosed with coronavirus (COVID-19), they must self-isolate for 14 days (from the date of last contact), as per the guidance from the government.

Your child should only attend on the days allocated to their form group. Your child will not be allowed on site at any other time, unless specifically invited to do so by Mr Jervis.

The days your child spends in school are not in place of the home learning set by their teachers – the days in school are to supplement the work which is set for completion at home.

Please ensure your child attends with the right equipment for the lessons they have, as teachers will not be able to loan equipment to students. I have attached your child's timetable so you can see which subject teachers they will be seeing on their days in school. They will need to carry their bags with them at all times, as the cloakroom areas are not to be used, so it is important they only bring the equipment they need.

There may be some specific tasks your child's subject teacher has asked them to complete prior to attending on their first day in school. It would help your child to prepare for their time with their class teacher if you could check they have taken the appropriate action requested.

The highest standards of personal hygiene are expected. Your child must wash their hands as soon as possible, upon arrival at school, on their way to the main hall, where they will be registered. The guidance issued to us also specifies the need for us to remind students to wear freshly laundered clothes to school, on the days they are allowed to attend. Whilst I am sure there is no need for me to say this to parents, I am required to remind students of this as part of our risk assessment.

If your child uses a school bus to travel to and from school, there are further documents the transport service would want you and your child to read, so they are prepared for the adjustments necessary. There are copies of these documents on the school website, but if you have trouble finding them, please contact the school and we will send you a copy.

As ever, maintaining contact with us at school is one of the best ways to ensure your child receives the support they need. If you do have any queries or concerns about your child's day in school next week, please get in touch.

Thank you for your ongoing support.

Yours sincerely,

## PJ Lowe-Werrell

Mr P J Lowe-Werrell Headteacher

Enc.